

**CLAIMS**

What is claimed is:

1. A method for sending documents, comprising:
  2. determining whether a user sent a copy of a document to a first set of at least one recipient; and
    4. if the user sent the copy of the document to the at least one recipient of the first set, correlating information with the document so that a copy of a revised version of the document can be sent automatically to the at least one recipient of the first set.
  1. 2. The method of claim 1, wherein correlating comprises encoding the document with the information.
  1. 2. 3. The method of claim 2, wherein the information comprises a location of the document in a device in which the document was created.
  1. 2. 4. The method of claim 2, wherein the information comprises a location of the document in a device from which the document was sent.
  1. 2. 5. The method, of claim 4, wherein the information comprises addresses of the at least one recipient of the first set.

1       6. The method of claim 5, further comprising:  
2              determining whether the user sent the copy of the document to at least one  
3              recipient of a second set; and  
4              appending the information with addresses of the at least one recipient  
5              of the second set, if the user sent the copy of the document to the at least one  
6              recipient of the second set.

1       7. The method of claim 6, further comprising:  
2              determining whether the at least one recipient of the second set sent the  
3              copy of the document to at least one recipient of a third set; and  
4              appending the information with addresses of the at least one recipient of  
5              the third set, if the at least one recipient of the second set sent the copy of the  
6              document to the at least one recipient of the third set.

1       8. The method of claim 7, further comprising:  
2              automatically enabling the copy of the revised version of the document to  
3              be sent to the at least one recipient of the first, second, and third sets when the  
4              revised version of the document is saved.

1       9. The method of claim 8, wherein automatically enabling further comprises:  
2              providing a graphical user interface enabling the user to choose an option  
3              to send the copy of the revised version of the document.

1        10.     The method of claim 2, further comprising:  
2                    automatically enabling the at least one recipient of the first set to obtain  
3                    the copy of the revised version of the document if the at least one recipient of the  
4                    first set accesses the copy of the document.

1        11.     The method of claim 10, wherein automatically enabling further  
2                    comprises:  
3                    providing a graphical user interface enabling a user to select an option to  
4                    obtain the copy of the revised version of the document upon accessing the copy of  
5                    the document.

1        12.     The method of claim 10, wherein automatically enabling further  
2                    comprises:  
3                    selecting a threshold, the attainment of which enables the copy of the  
4                    revised version of the document to be obtained upon accessing the copy of the  
5                    document.

1        13.     The method of claim 12, wherein the threshold is one of a date, a day, and  
2                    a time.

1        14.     The method of claim 10, wherein automatically enabling comprises:  
2                    providing a graphical user interface that allows the user to change the  
3                    information so that the at least one recipient of the first set receives the copy of  
4                    the revised version of the document every time the at least one recipient accesses  
5                    the copy of the document.

1        15. A communications system, comprising:  
2              a document-sending system configured to:  
3                  determine whether a user sent a copy of a document to a first set  
4                  of at least one recipient; and  
5                  correlate information with the document so that a copy of a  
6                  revised version of the document can be sent automatically, if the user sent  
7                  the copy of the document to the at least one recipient of the first set.

1        16. The communications system of claim 15, wherein the document-sending  
2        system is further configured to:  
3              determine whether the user sent the copy of the document to at least one  
4              recipient of a second set; and  
5              append the information with addresses of the at least one recipient of the  
6              second set, if the user sent the copy of the document to the at least one recipient of  
7              the second set.

1        17. The communications system of claim 16, wherein the document-sending  
2        system is further configured to:  
3              determine whether the at least one recipient of the second set sent the  
4              copy of the document to at least one recipient of a third set; and  
5              append the information with addresses of the at least one recipient of the  
6              third set, if the at least one recipient of the second set sent the copy of the  
7              document to the at least one recipient of the third set.

1        18. The communications system of claim 17, wherein the document-sending  
2 system is further configured to:

3              automatically enable the copy of the revised version of the document to be  
4 sent to the at least one recipient of the first set when the revised version of the  
5 document is saved.

1        19. The communications system of claim 15, wherein the document-sending  
2 system further comprises:

3              means for automatically enabling the at least one recipient of the first  
4 set to obtain the copy of the revised version of the document if the at least one  
5 recipient of the first set accesses the copy of the document.

1        20. The communications system of claim 19, wherein the means for  
2 automatically enabling, comprises:

3              means for selecting a threshold, the attainment of which enables the copy  
4 of the revised version of the document to be obtained upon accessing the copy of  
5 the document.

1        21. The communications system of claim 19, wherein the means for  
2 automatically enabling provides a graphical user interface that allows the user to  
3 change the information so that the at least one recipient of the first set receives the  
4 copy of the revised version of the document every time the at least one recipient  
5 accesses the copy of the document.

1           22. A computer-readable medium storing a computer program for sending  
2 documents, the computer-readable medium comprising:  
3                 logic configured to determine whether a user sent a copy of a document to  
4 a first set of at least one recipient; and  
5                 logic configured to correlate information with the document so that a copy  
6 of a revised version of the document can be sent automatically, the logic  
7 correlates the information if the user sent the copy of the document to the at least  
8 one recipient of the first set.

1           23. The computer-readable medium of claim 22, further comprising:  
2                 logic configured to determine whether the user sent the copy of the  
3 document to at least one recipient of a second set; and  
4                 logic configured to append the information with addresses of the at least  
5 one recipient of the second set, the logic appends if the user sent the copy of the  
6 document to the at least one recipient of the second set.

1           24. The computer-readable medium of claim 23, further comprising:  
2                 logic configured to determine whether the at least one recipient of the  
3 second set sent the copy of the document to at least one recipient of a third set;  
4 and  
5                 logic configured to append the information with addresses of the at least  
6 one recipient of the third set, the logic appends if the at least one recipient of the  
7 second set sent the copy of the document to the at least one recipient of the third  
8 set.

1        25. The computer-readable medium of claim 24, further comprising:  
2              logic configured to automatically enable the copy of the revised version of  
3              the document to be sent to the at least one recipient of the first set, the logic  
4              automatically enables when the revised version of the document is saved.

1        26. The computer-readable medium of claim 22, further comprising:  
2              logic configured to automatically enable the at least one recipient of the  
3              first set to obtain the copy of the revised version of the document, the logic  
4              automatically enables if the at least one recipient of the first set accesses the copy  
5              of the document.

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